



MICHIGAN STATE YOUTH SOCCER ASSOCIATION

9401 General Drive, Suite 120
Plymouth, MI 48170
(734) 459-6220 • Fax (734) 459-6242
website: michiganyouthsoccer.org
email: stateoffice@michiganyouthsoccer.org

Why Become a MSYSA Affiliated League?

There are many reasons to become a MSYSA League Affiliate. To begin with, MSYSA has a State Office and full-time staff to assist you during normal business hours with any questions, concerns, suggestions and ideas you may have. Secondly, MSYSA has an extensive coaching education program available to registered coaches of MSYSA Leagues, and extensive insurance program that covers registered players, team officials and directors/officers of MSYSA Leagues. Additionally, your registered players and teams are eligible to participate in the numerous MSYSA events and programs, such as the 20+ MSYSA sanctioned club tournaments, the Olympic Development Program, MSYSA State Cup, MSYSA Friendlies and the US Youth Soccer Kohls American Cup. Lastly, MSYSA has a comprehensive Risk Management program that provides for background checks on all team officials.

How to become a league with MSYSA?

You want to join Michigan State Youth Soccer Association as a league, but you don't know where to start, what to do or what to expect? You came to the right place! The information below will help guide you through the process of joining MSYSA. As always, the MSYSA State Office is here to help, so please do not hesitate to contact us if you have any questions.

Q & A: Getting Started

Q: How do I know if my league is eligible to become a league with MSYSA?

A: If have at least 100 players and a minimum of four (4) teams in a divisional age group, then your league is eligible to become a league with MSYSA.

Q: Are league bylaws mandatory?

A: All leagues must have a set of bylaws on file with MSYSA. If you already have a set of bylaws, great! If not, contact the MSYSA State Office for a sample set to help get you started.

Q: Are there any requirements for a Board of Directors??

A: Yes. MSYSA League Affiliates are required to have at least five (5) officers on their Board of Directors who are distinct and different individuals. In other words, you cannot be the only person listed on your Board and simply have multiple titles. If you are having trouble finding volunteer Board members, ask parents, coaches or active neighbors in your community. Someone is bound to help!

The Application Process:

1. Apply
2. Approval
3. Registration
4. Play



**Michigan State Youth Soccer Association is
dedicated to excellence in leading, educating,
and serving the soccer community.**



1. Apply:

Submit to MSYSA the following items:

- An introduction letter to the MSYSA Board of Directors stating:
 - Your intent to establish a new League
 - Location of League operation (city perimeters, etc.)
 - Current membership numbers
 - Plans on how to grow your membership
- Complete set of your league Bylaws (sample located on our website)
- League Affiliation Request Form (located on our website)
- League Affiliation Document (located on our website)
- Affiliation fee of \$50 made payable to MSYSA

2. Approval:

Once the Board of review the materials – generally at the next Board of Directors meeting held every fourth Monday of the month, they will conduct a vote for Provisional League Status of your league. Once approved, your league is able to begin registering players and coaches, be afforded MSYSA's insurance coverage, access MSYSA tournaments & programs, etc. Your league will not be granted final approval until the next Annual General Meeting (held in the first quarter of the year) when the MSYSA membership will vote to give your league Full membership benefits. Upon final approval, your league has the ability to vote along with all the other benefits you had as a provisional status member.

3. Registration:

After you have been granted approval (either provisional or full) from MSYSA, you may begin registering your players, coaches, team officials, etc. Registering with MSYSA has never been easier! MSYSA utilizes an online based system that will maintain a database of your registered players, coaches, team officials, etc., all of which is viewable by your league and MSYSA. Through the system, you are able to produce rosters and passcards for each team. In order to gain access, your league will be assigned a username and password. For your convenience you will also be provided with instructions on how to use the system. If you do not receive a username, password, instruction or simply need assistance with the online system, please contact the MSYSA State Office.

As a reminder, all coaches, team officials, volunteers and board members must be Risk Management certified. Risk Management is a program that supplies background checks on all individuals within your League to ensure the safety of our youth soccer community.

4. Play:

Enjoy your first season - sit back, relax and let the games begin!



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