
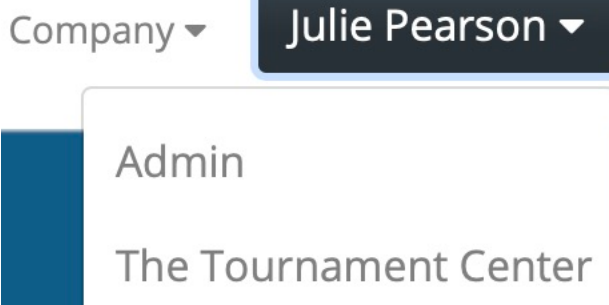




Michigan State Youth Soccer Association


How To Submit A Notification/Permission To Travel Request (First Time User)

1. Using the Google Chrome Browser  go to <https://htgsports.net/default.aspx>
****The Tournament Center website works best with Google Chrome, we do not recommend using a tablet or phone to access the site****
1. Sign In (top right of screen)
2. If you do not have an account you can create one by going scrolling to the Registr section:
Register - Are you a Coach/Team Administrator or Tournament Director from a member state?
Select your state and registration type then complete the registration form and submit.
3. Log in and then go to your name (top right of screen) and select "The Tournament Center"



4. Go to the Find A Tournament section (top left of screen) and select "Travel Permits"

Find A Tournament Guest Players Travel Permits

5. Click on "New Travel Permit Request" 
6. Fill out the form completely. To minimize potential confusion we recommend using the same username and passwords you have for GotSoccer (if you have one). If you don't have a Team ID enter "MSYSA" or "N/A".
7. Once completed click "Save" Print the approved form and take it with you to the tournament.
8. To Edit or Print your completed form return to the previous screen and find your event and click either the edit or print button on the

